

ENPI: 2013/323- 493

**“Advancing the Rights of Vulnerable Palestinian Women and Children in East
Jerusalem”**

Guidelines for Submission

Single Empowerment Grants

October, 2015

1. Introduction

The **Heinrich Böll Foundation (hbs)** is part of the Green political movement that has developed globally as a response to the traditional politics of socialism, liberalism, and conservatism. We seek to encourage and facilitate cross-border initiatives and regional cooperation. Our activities are guided by the fundamental political values of universal human rights, ecology, democracy, solidarity, and non-violence. We are an independent organization, that is, we determine our own priorities and policies.

As a non-profit organization the Heinrich Böll Foundation is affiliated with the German party Alliance 90/The Greens (link). Financial support is mainly provided by the German Ministry of Development and Economic Co-operation (BMZ). The Heinrich Böll Foundation's head office is located in Berlin with a staff of about 180 people.

The foundation is also an international network. We work with 160 project partners in over 60 countries and currently maintain 29 international offices, amongst them offices in Tunis, and Tel Aviv.

The Heinrich Böll Foundation established the **Palestine & Jordan Office in Ramallah** in 1999. The office is working in close partnership with currently more than 20 local partner organizations in Gaza, East Jerusalem, the West Bank and Jordan. Taking into account the particular societal and political situations, the activities focus on strengthening democratic participation, human rights, environmental justice, sustainable development, and policy analysis. An integral part of all components is the goal to enhance gender democracy.

hbs organizes programs for visitors to provide them with background information about the specific political situation. It also publishes books, brochures, and reports including the regional study series "Perspectives". hbs funds programs, lectures, and trainings for committed civil society activists in Palestine and Jordan, focusing on the young generation.

Together with the EU support and with coordination and partnership with the five partners Right to Play, War Child, Sawa, ACAD and ArtLab, the Heinrich Böll Foundation Palestine & Jordan has launched the project „**Advancing the Rights of Vulnerable Palestinian Women and Children in East Jerusalem**” on September 1st of 2014. hbs knows about the specific necessity of such projects in East Jerusalem: “Palestinian residents in East Jerusalem face serious human rights violations and are strongly disadvantaged when it comes to social inclusion, employment and access to healthcare and education.”

The three-year-project therefore primarily seeks to improve the rights of women and children through improving social, psychosocial, economic and cultural opportunities, with the long-term impact of enhancing the human rights of the Palestinian population as a whole. Project activities include amongst others youth trainings on visual arts, the support for female entrepreneurs and micro-businesses, workshops to raise awareness for violence against women, psychological relief work with children, and various supports for youth sports clubs. The project runs until 2017 and is on a long-term basis, also designed to strengthen the target group's capacity to defend their own human and political rights.

The main components of the project are:

- **Fighting and preventing gender based-violence (GBV):** Strengthen the protection mechanisms for women and young girls, who are suffering or at risk of suffering from gender-based violence in East Jerusalem; counseling through mobile clinics and a help line; educational activities.
- **Leisure activities and protection capacities:** Activities to strengthen the quality of and access to creative psychosocial support services and leisure activities for women and children in East Jerusalem; capacity building and training for schools, teachers and volunteer counselors; improving child safety and child rights standards.
- **Support for female entrepreneurs:** Support for female small-scale business women and community based organizations by the development of sustainable cooperative microenterprises, access to local markets as well as training and counseling measures.
- **Cultural empowerment:** Youth will be trained on film moviemaking, staged photography, storytelling and animation in order to enhance their skills and capacity to express themselves creatively with a focus on female artists and gender perspectives; cultural events and exhibitions will be held.
- **Awareness:** Raising the Awareness on the adverse situation of marginalized groups, especially women, in East Jerusalem and strengthening the capacities of CBOs and NGOs working with vulnerable groups from East Jerusalem in the promotion and protection of human rights.

2. Single empowerment sub-grant component/process

2.1 Objectives and results to be obtained by the sub-granting component

The objective is to strengthen capacities of small CBOs/NGOs in East Jerusalem, whose work is crucial for the well-being and protection of the human rights of marginalized local communities. These CBOs/NGOs have to perform their work under extraordinarily difficult circumstances. The results of the projects managed by sub-grantees should create synergies with the overall action and should be visible throughout its execution.

The target groups of the sub-granting component are vulnerable women, children and youth, with a special focus on girls and women at risk of suffering from gender based violence, female entrepreneurs, children with disabilities, small scale CBOs and NGOs working with women and children in East Jerusalem

CBOs/NGOs will be empowered to improve their capacities and continue their activities in a more effective way. They will profit from the networks and the outreach provided by hbs and co-applicants

2.2 Topics covered under the submitted proposals applicants are encouraged to address the below topics in their proposals:

- Gender Based violence
- Cultural and economic empowerment for youth and women
- Awareness, promotion and defense of human rights.
- Leisure activities and protection capabilities.

2.3 Key performance indicators that organizations may address while developing their Logical Framework

1. Share of vulnerable and marginalized women and children of the total project beneficiaries.
2. Number of children and young people (girls, boys and children with disabilities) with access to psychosocial services and the improvement in their wellbeing.
3. Number of women and youth who will benefit from the social and economic activities.
4. Number of people with access to income generating opportunities/jobs disaggregated by sex.



5. Number of youth participating in a cultural activities and their access to job opportunity after the capacity building.
6. Number of women who access psychosocial support activities.
7. Number of women and young girls from East Jerusalem who receive support in term of health and safety.
8. Number of children and youth who have access to structured leisure and sport activities.

CBOs/NGOs when designing their project proposal should keep adhere to the above list of the Key Performance Indicators as much as they can.

2.4 Eligibility Criteria

- ✓ Organization may only submit one project proposal.
- ✓ Organization should submit their project proposals individually/ one proposal/Org.
- ✓ Organizations with Palestinian registration that have their HQ in Jerusalem
- ✓ Selected organization will be able to implement their activities in East Jerusalem eligible areas (Old city and surrounding communities).
- ✓ Organizations financial management and administrative system are adequate to implement the grant and oversee implementation.

3 Types of entity eligible for a sub-grant:

CBOs/ NGOs working with vulnerable groups in East Jerusalem in need for capacity building and financial support to improve the results of their work

4 Fixed list of types of activity eligible for sub-grants:

- Psychological and psychosocial support for women and children.
- Youth Cultural activities
- Women empowerment (economic and psychosocial)
- Youth empowerment
- Human rights protection and promotion
- Awareness raising and advocacy

Eight Sub-grants will be distributed to eight organizations; each sub-grant shall consist of a maximum up to 18,750 Euros for a 15 month sub-grant project period.

5 Selection Criteria:

- Mission of the applicant: promotion and defenses of human rights of vulnerable groups in East Jerusalem: women, children and youth, especially from disadvantaged social and ethnic groups.
- Topics: Gender Based-Violence (GBV), cultural and economic empowerment, gender equality, promotion and defense of human rights, with special focus on women's and children's rights.
- The sub grants will be distributed among applicants taking into account an approximate equal balance between the above-mentioned topics.
- Relevance, viability and suitability of suggested actions. Coherence of aims, actions and methods, project design.
- Alignment with hbs' and co-applicants' goals and values
- Basic organizational structure and sufficient management skills to implement proposed action.
- Community involvement in identifying needs including women, youth, person with disabilities and vulnerable groups in East Jerusalem.
- The project is justifiable and addresses the problems that beneficiaries are facing as documented in the organizations files (reports, need assessments, workshops)
- Project objectives, outputs, results and indicators are clearly identified, and all indicators include quantitative baseline data and quantitative target data.
- The project has clear positive impact on target groups.
- The implementation plan is clear and includes all required resources in terms of time, human resources, etc.
- Clear illustration of beneficiary participation in the project design, implementation, and monitoring and evaluation (M&E) including percentage of women, children and youth participating in the all phases.
- Monitoring and reporting mechanism are well defined.
- Sustainability issues are taken into consideration.
- Project budget is detailed, realistic and cost effective.
- Potential risks are identified with the probability and adequate mitigation actions to be taken, as documented by the attached risk analysis.
- Bank Safe policies.

The proposed method is based on the understanding that combined action, using a common approach and involving partners of different sectors working in East Jerusalem, will increase the efficiency and effectiveness of the project. Due to its specific status East-Jerusalem is a very challenging environment. The involved organizations have extensive project experience in East-Jerusalem and will share their work experience in this specific area. A coordinated response will be determined, creating synergies between the different partners. The action takes place in the framework of the EU East-Jerusalem Program.

6 Financial provisions:

The proposed budget should only include costs for the activities with a direct impact on the project objective. No administrative costs will be covered.

6.1 Cost eligibility criteria

Eligible costs are actual costs incurred by the beneficiary(ies) which meet all the following criteria:

- Costs are incurred during the implementation of the action. In particular:
 - Costs relating to services and works that relate to activities performed during the implementation period; Costs relating to supplies that relate to delivery and installation of items during the implementation period. Signature of a contract, placing of an order, or entering into any commitment for expenditure within the implementation period for future delivery of services, works or supplies after expiry of the implementation period do not meet this requirement. Cash transfers between the Coordinator and/or the other applicants and/or affiliated entity (ies) may not be considered as costs incurred;
 - Costs incurred should be paid before the submission of the final reports.
- Costs are indicated in the estimated overall budget for the action.
- Costs are necessary for the implementation of the action.
- Costs are identifiable and verifiable, in particular being recorded in the accounting records of the applicant and determined according to the accounting standards and the usual cost accounting practices applicable to the applicants
- Costs comply with the requirements of applicable tax and social legislation.
- Costs are reasonable, justified and comply with the requirements of sound financial management, in particular regarding economy and efficiency.

6.2 Eligible direct costs

The following direct costs of the applicant shall be eligible:

- a) The cost of staff assigned to the action, corresponding to actual gross salaries including social security charges and other remuneration-related costs; salaries and costs shall not exceed those normally borne by the applicant, unless it is justified by showing that it is essential to carry out the action.



- b) Travel and subsistence costs for staff and other persons taking part in the action, provided they do not exceed those normally borne by the applicant according to its rules and regulations, or the rates published by the European Union at the time of such mission if reimbursed on the basis of simplified cost options.
- c) Purchase costs for equipment (new or used) and supplies specifically for the purposes of the action.
- d) Costs of consumables.
- e) Costs entailed by contracts awarded by the applicant for the purposes of the Action.
- f) Costs deriving directly from the requirements of the Contract (dissemination of information, evaluation specific to the Action, audits, translation, reproduction, insurance, etc.) including financial service costs (in particular the cost of transfers and financial guarantees where required according to the Contract).
- g) Duties, taxes and charges, including VAT, paid and not recoverable by the applicant, unless otherwise provided in the Special Conditions.

6.3 Non-eligible costs

The following costs shall **not** be considered eligible:

- a) Debts and debt service charges (interest).
- b) Provisions for losses or potential future liabilities.
- c) Costs declared by the beneficiary(ies) and financed by another action or work programme receiving a European Union grant (including through the European Development Fund).
- d) Purchases of land or buildings.
- e) Currency exchange losses.
- f) Credits to third parties, unless otherwise specified in the Special Conditions.
- g) Salary costs of the personnel of national administrations, unless otherwise specified in the Special Conditions and only to the extent that they relate to the cost of activities which the relevant public authority would not carry out if the Action were not undertaken.

6.4 Simplified cost options

In accordance with the detailed provisions , eligible costs may also be constituted by any or a combination of the following cost options/ The unit costs.

The methods used by the applicant to determine unit costs, shall be clearly described and substantiated in the budget and shall ensure compliance with the no-profit rule and shall avoid double funding of costs. The information used can be based on the applicant's historical and/or actual accounting and cost accounting data or on external information where available and appropriate.

Costs declared under simplified cost options shall satisfy the eligibility criteria set out above.

These costs may not include ineligible costs mentioned above.

Only short-listed organizations will be notified after hbs' selections of the 8 organizations that meet the above requirements.

Organizations that receive this support will be required:

- ❖ To participate in a special workshop on project management
- ❖ To submit a midterm & final financial and narrative report.
- ❖ Provide information to hbs project manager for newsletters, social media activities, research etc.

Should you need more information about the grants, please contact: Mrs. Itaf Zahaykeh Masry-
EU Program Coordinator itaf.zahaykeh@ps.boell.org

Applications should be sent to info@ps.boell.org Hard copies and any other supported documents should be handed over to **Mrs. Itaf Zahaykeh Masry/** EU Program Coordinator no later than **29 November 2015**.